



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

POI 4

I.4. Faculty are assigned to teach their major/minor fields of specialization, for a maximum of four (4) different subject preparations within a semester.

Documents attached:

- SUMMARY FACULTY WORKLOAD SY 2016-2018
- TEACHING ASSIGNMENT SY 2016-2019



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Summary Faculty Workload SY 2016-2018



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Faculty Workload

Faculty		2 nd Semester SY 2018-2019	
		Instruction	
		No. of Prep'n	No. of Hrs/Wk
1	Ado, Remedios G.	7	9
2	Artificio, Edcel B.	1	6
3	Canlas, Arlene B.	3	16.5
4	Cansino, Julius S.	8	31.5
5	Chin, Frank Anthony R.	3	21
6	De la Cruz, Arvin R.	8	40.5
7	Dela Cruz, John Rosello	8	36
8	Fernando, Ronald D.	4	19.5
9	Khan, Ma. Leona S.	2	8
10	Legarda, Mary Ann V.	2	12
11	Lorico, Julian L.	7	52
12	Madrigalejos, Danilo Jr. C.	2	8
13	Mahaguay, RolitoLaceda	9	33
14	Natividad, Ferdinand O.	3	24
15	Natividad, Mark Kervin Z.	3	18
16	Oquindo, Florinda H.	5	21
17	Pajabera, Orlando V.	9	55.5
18	Reyes, Lutzer U.	5	30
19	Rodriguez, Joshua Benjamin B.	4	57
20	Tenerife Jr, Pedrito	5	26
21	Tria, Roman Angelo C.	2	12
22	Velasco, Antonio Y.	4	21
23	Verzo, Allan	1	6

Faculty		1 st Semester SY 2018-2019	
		Instruction	
		No. of Prep'n	No. of Hrs/Wk
1	Ado, Remedios G.	8	24
2	Artificio, Edcel B.	1	6
3	Canlas, Arlene B.	5	22
4	Cansino, Julius S.	8	43
5	Chin, Frank Anthony R.	1	12
6	De la Cruz, Arvin R.	7	43
7	Dela Cruz, John Rocello	4	27
8	Delos Reyes, Norman David F.	3	16
9	Fernando, Ronald D.	3	25
10	Khan, Ma. Leona S.	2	5
11	Legarda, Mary Ann V.	1	5



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

12	Lorico, Julian L.	8	55
13	Madrigalejos, Danilo Jr. C.	3	18
14	Mahaguay, Rolito Laceda	7	49
15	Natividad, Ferdinand O.	3	23
16	Natividad, Mark Kervin Z.	2	12
17	Oquindo, Florinda H.	2	22
18	Pajabera, Orlando V.	9	56
19	Reyes, Lutzer U.	8	36
20	Rodriguez, Joshua Benjamin B.	8	60
21	Sawi, Christopher M.	3	12
22	Tenerife Jr, Pedrito	9	42
23	Tria, Roman Angelo C.	1	3
24	Velasco, Antonio Y.	4	23
25	Verzo, Allan	11	6

Faculty		2 nd Semester SY 2017-2018	
		Instruction	
		No. of Prep'n	No. of Hrs/Wk
1	Ado, Remedios G.	11	18
2	Artificio, Edcel B.	1	5
3	Cabrera, Kevin Michael A.	2	6
4	Canlas, Arlene B.	3	12
5	Cansino, Julius S.	6	27
6	Chin, Frank Anthony R.	3	17
7	De la Cruz, Arvin R.	5	39
8	Dela Cruz, John R.	3	12
9	Delos Reyes, Norman David F.	2	9
10	Fernando, Ronald D.	3	18
11	Khan, Ma. Leona S.	2	9
12	Legarda, Mary Ann V.	2	9
13	Lorico, Julian L.	6	51
14	Madrigalejos, Danilo Jr. C.	2	5
15	Mahaguay, Rolito L.	6	46
16	Manalo, Rico M.	1	9
17	Natividad, Mark Kevin	3	48
18	Natividad, Ferdinand O.	4	27
19	Oquindo, Florinda H.	3	15
20	Pajabera, Orlando V.	7	49
21	Pangilinan, Kerubin	2	12
22	Reyes, Lutzer U.	5	22
23	Rodriguez, Joshua Benjamin B.	10	60
24	Serviano, Azdie C.	1	10
25	Tenerife Jr, Pedrito	7	31
26	Sawi, Christopher M.	2	6



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

27	Tria, Roman Angelo C.	1	5
28	Velasco, Antonio Y.	7	22
	Verzo, Allan	1	6

Faculty		1 st Semester SY 2017-2018	
		Instruction	
		No. of Prep'n	No. of Hrs/Wk
1	Ado, Remedios G.	6	12
2	Artificio, Edcel B.	1	12
3	Cabrera, Kevin Michael A.	1	6
4	Canlas, Arlene B.	5	18
5	Cansino, Julius S.	3	22
6	Cecogo, John Vincent A.	2	5
7	Delos Reyes, Norman David S.	1	12
8	Fernando, Ronald D.	3	22
9	Khan, Ma. Leona S.	3	9
10	Legarda. Mary Ann V.	1	6
11	Ligayo, Michael Angelo D.	1	6
12	Lorico, Julian L.	6	43
13	Madrigalejos, Danilo Jr. C	3	12
14	Mahaguay, RolitoLaceda	4	21
15	Manalo, Rico M.	3	21
16	Natividad, Ferdinand O.	6	33
17	Natividad, Mark Kervin Z.	2	12
18	Oquindo, Florinda H.	2	16
19	Pajabera, Orlando V.	4	43
20	Pangilinan. Kerubin	3	12
21	Reyes, Lutzer U.	2	18
22	Rodriguez, Joshua Benjamin B.	10	54
23	Sawi, Christopher M.	2	12
24	Serviano, Azdie C.	1	12
25	Tenerife Jr, Pedrito	5	20
26	Velasco, Antonio Y.	3	4
27	Verzo, Allan	1	6



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Faculty		2 nd Semester SY 2016-2017	
		Instruction	
		No. of Prep'n	No. of Hrs/Wk
1	Ado, Remedios G.	6	9
2	Artificio, Edcel B.	3	12
3	Cabrera, Kevin Michael A.	1	9
4	Canlas, Arlene B.	5	25
5	Cansino, Julius S.	4	18
6	Catriz Jr., Elorde S.	1	6
7	Cecogo, John Vincent A.	1	5
8	Delos Reyes, Norman David S.	11	6
9	Fernando, Ronald D.	2	18
10	Khan, Ma. Leona S.	2	23
11	Ligayo, Michael Angelo D.	1	10
12	Legarda, Mary Ann V.	1	6
13	Lorico, Julian L.	3	22
14	Madrigalejos, Danilo Jr. C	2	10
15	Mahaguay, RolitoLaceda	4	15
16	Maigue, Chenne	3	12
17	Manalo, Rico M.	2	12
18	Natividad, Ferdinand O.	3	36
19	Oquindo, Florinda H.	5	12
20	Pajabera, Orlando V.	4	42
21	Pangilinan. Kerubin	4	42
22	Reyes, Lutzer U.	3	21
23	Rodriguez, Joshua Benjamin B.	10	15
24	Sawi, Christopher M.	3	12
25	Serviano, Azdie C.	1	12
26	Tenerife Jr, Pedrito	5	29
27	Tria, Roman Angelo C.	1	5
28	Tubola, Orland D.	2	18
29	Valentino, Jimmar R.	21	17
30	Velasco, Antonio Y.	4	15
31	Verzo, Allan	2	15

Faculty		1 st Semester SY 2016-2017	
		Instruction	
		No. of Prep'n	No. of Hrs/Wk
1	Ado, Remedios G.	7	21
2	Artificio, Edcel B.	4	28.5
3	Cabrera, Kevin Michael A.	1	6
4	Canlas, Arlene B.	2	15



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

5	Cansino, Julius S.	4	42
6	Catriz Jr., Elorde S.	1	3
7	Cecogo, John Vincent A.	1	5
8	Delos Reyes, Norman David S.	1	6
9	Fernando, Ronald D.	2	21
10	Khan, Ma. Leona S.	3	20
11	Lorico, Julian L.	5	27
12	Madrigalejos, Danilo Jr. C	3	18
13	Mahaguay, RolitoLaceda	2	15
14	Maigue, Chenne	2	19.5
15	Manalo, Rico M.	3	24
16	Natividad, Ferdinand O.	5	43
17	Natividad, Mark Kervin Z.	1	6
18	Oquindo, Florinda H.	2	19
19	Pajabera, Orlando V.	6	42
20	Pangilinan. Kerubin	6	41
21	Reyes, Lutzer U.	5	20
22	Rodriguez, Joshua Benjamin B.	7	37
23	Sawi, Christopher M.	3	14
24	Serviano, Azdie C.	2	8
25	Tenerife Jr, Pedrito	2	22
26	Tubola, Orland D.	1	24
27	Velasco, Antonio Y.	3	15
28	Verzo, Allan	2	11

Prepared by:

Pedrito M. Tenerife Jr.



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Teaching Assignment
2nd Semester 2018-2019



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

UVVAA Form No. 1
April, 1989

Polytechnic University of the Philippines
Sta. Mesa, Manila

FACULTY ASSIGNMENT
Second Semester, SY 2018-19

EMP NO	FA0180MN2008	COLLEGE	ENGINEERING
EMP NAME	ADO, REMEDIOS G	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER-ENGINEERING

DIRECTOR/DEAN

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3291	Computer Seminar and Field Trips	1.5	BSCOE 5-3	C	10:30AM-12PM	3	M	FIELD	11/12/2018
COEN 3473	Computer Technopreneurship	1.5	BSCOE 5-4	C	9AM-10:30AM	2	W	CEA312	11/12/2018

Total REGULAR LOAD 3

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3291	Computer Seminar and Field Trips	1.5	BSCOE 5-3	C	12PM-1:30PM	4	M	FIELD	11/12/2018
COEN 3473	Computer Technopreneurship	1.5	BSCOE 5-4	C	7:30AM-9AM	1	W	CEA312	11/12/2018
COEN 3253	Design Project 1	3	BSCOE 4-2	C	7:30AM-9AM	1	TF	FIELD	11/12/2018

Total PART-TIME 6

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR	1.50		1.50				
PART-TIME	1.50	1.50	1.50		1.50		
TOTAL	3	1.5	3		1.5		

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPAA FORM NO. 3
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
Second Semester, School Year 2018-19

EMP NO. : FA0180MN2008	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : ADO, REMEDIOS G	DEPT CODE :
EMP STATUS : Permanent	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFTVTY	NEW AC*
		A	P	RH 632	MSCM-LOC 1-2A	05:30PM-08:30PM	SUN	OUMN4	11.18.2018 up to 03.31.2019	
		A	TS	MSE 603	RSH632	12:00PM-03:00PM	S	GSTBA	11.17.2018 up to 03.30.2019	
		A	P	MIT 621	MIT 1-2	07:30AM-10:30AM	S	GS401	11.17.2018 up to 03.31.2019	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
 ** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
 ORIGINAL LOAD NEW LOAD

Regular Load	3	hrs.		Regular Load	3	hrs.
Part-time Load	6	hrs.		Part-time Load	6	hrs.
Tempt. Substi. Load	-	hrs.		Tempt. Substi. Load	3	hrs.
PUP-GS/OU	-	hrs.	+9	PUP-GS/OU	9	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
TOTAL	9	hrs.		TOTAL	18	hrs.

Recommending Approval :

REMEDIOS G ADO
 Dean/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Polytechnic University of the Philippines
 Sta. Mesa, Manila

REPORT ON OFFICIAL TIME
 Second Semester SY 2018-19

NAME : ADO, REMEDIOS G
 DEPARTMENT : COLLEGE OF ENGINEERING
 POSITION : DIRECTOR/DEAN
 PROGRAM : NON-TRADITIONAL STUDY PROGRAM/EXPANDED TERTIARY EDUCATION EQUIVALENCY ACCREDITATION PROGRAM/CE

	REGULAR TIME			PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	Administrative Time	Teaching Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.
	07:30AM-10:30AM;02:00PM-05:30PM	10:30AM-12:00PM	8	12:00PM-01:30PM	1.5			05:30PM-08:30PM	3
	09:00AM-12:00PM;01:00PM-05:30PM		7.5	07:30AM-09:00AM	1.5			05:30PM-08:30PM	3
Monday	10:30AM-12:00PM;01:00PM-05:30PM	09:00AM-10:30AM	7.5	07:30AM-09:00AM	1.5			05:30PM-08:30PM	3
	07:30AM-12:00PM;01:00PM-05:30PM		9					05:30PM-08:30PM	3
	09:00AM-12:00PM;12:30PM-05:30PM		8	07:30AM-09:00AM	1.5			05:30PM-08:30PM	3
				07:30AM-10:30AM	3	12:00PM-03:00PM	3		
				05:30PM-08:30PM	3				
			40		12		3		15

November 20, 2018

Date

Signature of Faculty

Dr. Remedios G. ADO
 Immediate Supervisor (Signature over printed name)



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

UP/PA Form No. 1
 April, 1989

Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 Second Semester, SY 2018-19

EMP NO	FA0326MN2008	COLLEGE	ENGINEERING
EMP NAME	CANSINO, JULIUS S	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

CHAIRPERSON

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
CMPE 30032	Object-oriented Programming	3	BSCOE 1-2	C	10:30AM-12PM	3	TF	CEA312	11/12/2018
CMPE 30032	Object-oriented Programming	3	BSCOE 1-6	C	9AM-10:30AM	2	TF	CEA312C EA315	11/12/2018

Total REGULAR LOAD 6

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
CMPE 30032	Object-oriented Programming	3	BSCOE 1-2	C	12PM-1:30PM	4	TF	CEA312	11/12/2018
CMPE 30032	Object-oriented Programming	3	BSCOE 1-6	C	7:30AM-9AM	1	TF	CEA312C EA315	11/12/2018
COE 622	TECHNOLOGY INFRASTRUCTURE OF INFORMATION SYSTEM	3	1COE622	GS	8AM-11AM	123	S	GSTBA	11/12/2018
EN 3284	Computer Networks	3	BSCOE 5-2	C	11AM-2PM	345	S	CEA312	11/12/2018

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR		3			3		
PART-TIME		3			3	6	
TOTAL		6			6	6	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPAA FORM, NO. 3
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
Second Semester, School Year 2018-19

EMP NO. : FA0326MN2008	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : CANSINO, JULIUS S	DEPT CODE :
EMP STATUS : Permanent	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFVTY	NEW AC*
		A	TS	COEN 3284	BSCOE 5-2	02:00PM-05:00PM	S	CEA312	11.12.2018 up to 03.30.2019	
		A	TS	COEN 3253	BSCOE 4-3	06:00PM-09:00PM	S	FIELD	11.12.2018 up to 03.30.2019	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
 ** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
 ORIGINAL LOAD NEW LOAD

Regular Load	6	hrs.		Regular Load	6	hrs.
Part-time Load	9	hrs.		Part-time Load	9	hrs.
Tempt. Substi. Load	-	hrs.	+6	Tempt. Substi. Load	6	hrs.
PUP-GS/OU	3	hrs.		PUP-GS/OU	3	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
TOTAL	15	hrs.		TOTAL	24	hrs.

Recommending Approval :

REMEDIOS G ADO
 Dean/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Polytechnic University of the Philippines
 Sta. Mesa, Manila

REPORT ON OFFICIAL TIME
 Second Semester SY 2018-19

NAME : CANSINO, JULIUS S
 DEPARTMENT : COLLEGE OF ENGINEERING
 POSITION : CHAIRPERSON
 DIVISION : DEPARTMENT OF COMPUTER ENGINEERING

REGULAR TIME			PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
Administrative Time	Teaching Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.
08:00AM-12:00PM;01:00PM-05:30PM		8.5					06:00PM-09:00PM	3
02:00PM-06:00PM	09:00AM-10:30AM;10:30AM-12:00PM	7	12:00PM-01:30PM;07:30AM-09:00AM	3			06:00PM-09:00PM	3
07:30AM-12:00PM;01:00PM-05:30PM		9					06:00PM-09:00PM	3
08:00AM-12:00PM;01:00PM-05:30PM		8.5					06:00PM-09:00PM	3
02:00PM-06:00PM	09:00AM-10:30AM;10:30AM-12:00PM	7	12:00PM-01:30PM;07:30AM-09:00AM	3			06:00PM-09:00PM	3
			08:00AM-11:00AM;11:00AM-02:00PM	6				
		40		12		0		15

November 21, 2018

Date

Signature of Faculty

Immediate Supervisor (Signature over printed name)



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPAA FORM NO. 3
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
Second Semester, School Year 2018-19

EMP NO. : FA0033MN2017	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : DELA CRUZ, ARVIN R	DEPT CODE :
EMP STATUS : Part-time	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFVTY	NEW AC*
		A	TS	COEN 3463	BSCOE 5-2	09:00AM-12:00PM/12:00PM-02:00PM	M	CEA314	11.12.2018 up to 03.30.2019	
		A	TS	COEN 3463	BSCOE 5-4	03:00PM-05:00PM/05:00PM-08:00PM	F	CEA300	11.12.2018 up to 03.30.2019	
		A	TS	BSCOE-ELEC4	BSCOE 5-3	06:00PM-09:00PM	M	CEA314	11.12.2018 up to 03.30.2019	
		A	TS	ENSC 2192	BSIE 4-3	03:00PM-06:00PM/06:00PM-09:00PM	W	CEA313	11.12.2018 up to 03.30.2019	
		A	TS	COE 620	1COE620	06:00PM-09:00PM	S	GSTBA	11.12.2018 up to 03.30.2019	
		A	TS	CM 657	MSCM-LOC 1-3B	05:30PM-08:30PM	SUN	OUMN8	11.18.2018 up to 03.31.2019	
		A	TS	CM 660	MSCM-LOC 1-3A	02:30PM-05:30PM	SUN	OUMN8	11.18.2018 up to 03.31.2019	
		A	TS	COEN 3253	BSCOEPQ 4-1	06:00PM-09:00PM	TH	PQ202	11.12.2018 up to 03.30.2019	
		A	TS	COEN 3463	BSCOEPQ 5-1	08:00AM-10:00AM/10:00AM-01:00PM	T	PQ201	11.12.2018 up to 03.30.2019	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
 ** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
 ORIGINAL LOAD NEW LOAD

Regular Load	-	hrs.		Regular Load	0	hrs.
Part-time Load	12	hrs.		Part-time Load	12	hrs.
Temp. Substi. Load	-	hrs.	+27	Temp. Substi. Load	27	hrs.
PUP-GS/OU	-	hrs.	+9	PUP-GS/OU	9	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
TOTAL	12	hrs.		TOTAL	48	hrs.

Recommending Approval :

REMEDIOS G ADDO
 Dean/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

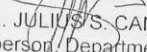
Republic of the Philippines
POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
Sta. Mesa, Manila

CERTIFICATION OF ASSUMPTION OF DUTY


This is to certify that DR. ARVIN R. DE LA CRUZ has assumed the duties and responsibilities as Part Time Faculty Member of the College of Engineering effective November 12, 2018.

This certification is issued in connection with the issuance of the appointment of Engr. De La Cruz as whatever legal purpose it may serve.

Done this 21st of November 2018.


ENGR. JULIUS S. CANSINO
Chairperson, Department of Electronics Engineering

Noted by:


DR. REMEDIOS G. ADO
Officer-In-Charge, College of Engineering

Date: 21 November 2018

Attested by:

ATTY. JOANNA MARIE A. LIAO
Director, Human Resource Management Department

201 File
Admin.
COA
CSC

2nd South Wing PUP A, Mabini Campus Anonas Street, Sta. Mesa, Manila
Tel.Nos. 713-3532;335-1718 local 206; 722
website: www.pup.edu.ph

“THE COUNTRY'S 1ST POLYTECHNICU”



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPAA FORM NO. 3
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
Second Semester, School Year 2018-19

EMP NO. : FA0033MN2017	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : DELA CRUZ, ARVIN R	DEPT CODE :
EMP STATUS : Part-time	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFTVTY	NEW AC*
		A	TS	COEN 3463	BSCOE 5-2	09:00AM-12:00PM/12:00PM-02:00PM	M	CEA314	11.12.2018 up to 03.30.2019	
		A	TS	COEN 3463	BSCOE 5-4	03:00PM-05:00PM/05:00PM-08:00PM	F	CEA300	11.12.2018 up to 03.30.2019	
		A	TS	BSCOE-ELEC4	BSCOE 5-3	06:00PM-09:00PM	M	CEA314	11.12.2018 up to 03.30.2019	
		A	TS	ENSC 2192	BSIE 4-3	03:00PM-06:00PM/06:00PM-09:00PM	W	CEA313	11.12.2018 up to 03.30.2019	
		A	TS	COE 620	1COE620	06:00PM-09:00PM	S	GSTBA	11.12.2018 up to 03.30.2019	
		A	TS	CM 657	MSCM-LOC 1-3B	05:30PM-08:30PM	SUN	OUMN8	11.18.2018 up to 03.31.2019	
		A	TS	CM 660	MSCM-LOC 1-3A	02:30PM-05:30PM	SUN	OUMN8	11.18.2018 up to 03.31.2019	
		A	TS	COEN 3253	BSCOEPQ 4-1	06:00PM-09:00PM	TH	PQ202	11.12.2018 up to 03.30.2019	
		A	TS	COEN 3463	BSCOEPQ 5-1	08:00AM-10:00AM/10:00AM-01:00PM	T	PQ201	11.12.2018 up to 03.30.2019	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
 ** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
 ORIGINAL LOAD NEW LOAD

Regular Load	-	hrs.		Regular Load	0	hrs.
Part-time Load	12	hrs.		Part-time Load	12	hrs.
Temp. Substi. Load	-	hrs.	+27	Temp. Substi. Load	27	hrs.
PUP-GS/OU	-	hrs.	+9	PUP-GS/OU	9	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
TOTAL	12	hrs.		TOTAL	48	hrs.

Recommending Approval :

REMEDIOS G ADO
 Dean/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

UVP-FA No. 1
 April, 1

Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 Second Semester, SY 2018-19

EMP NO	FA0327MN2008	COLLEGE	ENGINEERING
EMP NAME	FERNANDO, RONALD D	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

CAMPUS DIRECTOR

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
CMPE 40022	Computer Engineering Technology 2	3	BSCOE 1-5	C	10:30AM-12PM	3	TF	CEA302	11/12/2018
COEN 3332	Computer Hardware and Fundamentals	3	BSCOE 2-1D	C	9AM-10:30AM	2	TF	CEA302	11/12/2018

Total REGULAR LOAD 6

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
CMPE 40022	Computer Engineering Technology 2	3	BSCOE 1-5	C	12PM-1:30PM	4	TF	CEA302	11/12/2018
COEN 3332	Computer Hardware and Fundamentals	3	BSCOE 2-1D	C	7:30AM-9AM	1	TF	CEA302	11/12/2018

Total PART-TIME 6

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR		3			3		
PART-TIME		3			3		
TOTAL		6			6		

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Teaching Assignment
1st Semester 2018-2019



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

April, 1989

For Endorsement

Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 First Semester, SY 2018-19

EMP NO	FA0326MN2008	COLLEGE	ENGINEERING
EMP NAME	CANSINO, JULIUS S	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

CHAIRPERSON

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3174	Advanced Logic Circuits Design	3	BSCOE 4-4	C	10:30AM-12PM	3	MTH	CEA312	06/18/2018
COEN 3174	Advanced Logic Circuits Design	3	BSCOE 4-5	C	9AM-10:30AM	2	MTH	CEA312	06/18/2018

Total REGULAR LOAD 6

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3174	Advanced Logic Circuits Design	3	BSCOE 4-4	C	12PM-1:30PM	4	MTH	CEA312	06/18/2018
COEN 3174	Advanced Logic Circuits Design	3	BSCOE 4-5	C	7:30AM-9AM	1	MTH	CEA312	06/18/2018
COEN 3394	Microprocessor Systems	6	BSCOE 4-FS1N	C	7:30AM-10:30AM/10:30AM-1:30PM	234	S	CEA312	06/18/2018

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR	3			3			
PART-TIME	3			3		6	
TOTAL	6			6		6	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							



**POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT**

Polytechnic University of the Philippines
Sta. Mesa, Manila

REPORT ON OFFICIAL TIME
First Semester SY 2018-19

NAME : CANSINO, JULIUS S
COLLEGE : COLLEGE OF ENGINEERING
DESIGNATION : CHAIRPERSON
OFFICE : DEPARTMENT OF COMPUTER ENGINEERING

DAYS	REGULAR TIME			PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	Administrative Time	Teaching Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.
Monday	02:00PM-06:00PM	09:00AM-10:30AM;10:30AM-12:00PM	7	12:00PM-01:30PM;07:30AM-09:00AM	3			06:00PM-09:00PM	3
Tuesday	07:30AM-12:00PM;12:30PM-05:00PM		9					05:30PM-08:30PM	3
Wednesday	08:00AM-12:00PM;01:00PM-05:00PM		8					05:30PM-08:30PM	3
Thursday	02:00PM-06:00PM	09:00AM-10:30AM;10:30AM-12:00PM	7	12:00PM-01:30PM;07:30AM-09:00AM	3			06:00PM-09:00PM	3
Friday	07:30AM-12:00PM;12:30PM-05:00PM		9					05:30PM-08:30PM	3
Saturday				07:30AM-10:30AM;10:30AM-01:30PM	6				
Sunday									
Total			40		12		0		15

June 01, 2018

Date

Engr. JULIUS S. CANSINO

CHAIRPERSON, DEPARTMENT OF COMPUTER ENGINEERING

ENGR. REMEDIOS G. ADO

Immediate Supervisor (signature over printed name)



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OSA Form No. 1
 A, 1989

Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 First Semester, SY 2018-19

EMP NO	FA0327MN2008	COLLEGE	ENGINEERING
NAME	FERNANDO, RONALD D	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

CAMPUS DIRECTOR

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFVTY.
CMPE 40012	Computer Engineering Technology 1	3	BSCOE 1-3	C	9AM-10:30AM	2	TF	CEA302	06/18/2018
CMPE 40012	Computer Engineering Technology 1	3	BSCOE 1-5	C	10:30AM-12PM	3	TF	CEA302	06/18/2018

Total REGULAR LOAD 6

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFVTY.
CMPE 40012	Computer Engineering Technology 1	3	BSCOE 1-3	C	7:30AM-9AM	1	TF	CEA302	06/18/2018
CMPE 40012	Computer Engineering Technology 1	3	BSCOE 1-5	C	12PM-1:30PM	4	TF	CEA302	06/18/2018
CMPE 40012	Computer Engineering Technology 1	6	BSCOE 1-2	C	7:30AM-10:30AM	2	WS	CEA302	06/18/2018

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR		3			3		
PART-TIME		3	3		3	3	
TOTAL		6	3		6	3	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Polytechnic University of the Philippines
 Sta. Mesa, Manila

REPORT ON OFFICIAL TIME
 First Semester SY 2018-19

NAME : FERNANDO, RONALD D
 DEPARTMENT : COLLEGE OF ENGINEERING
 POSITION : CAMPUS DIRECTOR
 OFFICE : A. MABINI & M.H. DEL PILAR CAMPUS DIRECTOR'S OFFICE

Date	REGULAR TIME			PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	Administrative Time	Teaching Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.
Monday	07:30AM-12:00PM;01:00PM-06:00PM		9.5					06:00PM-09:00PM	3
Tuesday	02:00PM-06:00PM	09:00AM-10:30AM;10:30AM-12:00PM	7	07:30AM-09:00AM;12:00PM-01:30PM	3			06:00PM-09:00PM	3
Wednesday	10:30AM-01:30PM;02:00PM-06:00PM		7	07:30AM-10:30AM	3			06:00PM-09:00PM	3
Thursday	07:30AM-12:00PM;01:00PM-06:00PM		9.5					06:00PM-09:00PM	3
Friday	02:00PM-06:00PM	09:00AM-10:30AM;10:30AM-12:00PM	7	07:30AM-09:00AM;12:00PM-01:30PM	3			06:00PM-09:00PM	3
Saturday				07:30AM-10:30AM	3				
Sunday									
			40		12		0		15

June 01, 2018
 Date

[Signature]
 Signature of Faculty

Engr. JULIUS S. CANSINO
 CHAIRMAN, COMPUTER ENGINEERING DEPARTMENT

[Signature]



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

April, 1989.

Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 First Semester, SY 2018-19

EMP NO	FA0104MN2012	COLLEGE	ENGINEERING
EMP NAME	MAHAGUAY, ROLITO LACEDA	DEPT CODE	
STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

CHIEF, ACADEMIC ASSESSOR

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
OEN 3394	Microprocessor Systems	3	BSCOE 4-2	C	3PM-4:30PM	6	TF	CEA311C EA315	06/18/2018
COEN 3394	Microprocessor Systems	3	BSCOE 4-4	C	3PM-4:30PM	6	MTH	CEA311	06/18/2018

Total REGULAR LOAD 6

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
OEN 3394	Microprocessor Systems	6	BSCOE 4-1	C	7:30AM-10:30AM/10:30AM-1:30PM	234	S	CEA311/ CEA315	06/18/2018
OEN 3394	Microprocessor Systems	3	BSCOE 4-2	C	4:30PM-6PM	7	TF	CEA311C EA315	06/18/2018
COEN 3394	Microprocessor Systems	3	BSCOE 4-4	C	4:30PM-6PM	7	MTH	CEA311	06/18/2018

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR	1.50	1.50		1.50	1.50		
PART-TIME	1.50	1.50		1.50	1.50	6	
TOTAL	3	3		3	3	6	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							



**POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT**

Date: June 01, 2018

Signature of Faculty: ENGR. REMEDIOS G. ADO

Immediate Supervisor: (Signature)

DAYS	Administrative Time		Teaching Time		REGULAR TIME		PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time
Monday	8	07:30AM-11:00AM-02:30PM	8	03:00PM-04:30PM	1.5	04:30PM-06:00PM	1.5	06:00PM-09:00PM				
Tuesday	8	07:30AM-11:00AM-02:30PM	8	03:00PM-04:30PM	1.5	04:30PM-06:00PM	1.5	06:00PM-09:00PM				
Wednesday	8	08:00AM-12:00PM-01:00PM-05:00PM										
Thursday	8	07:30AM-11:00AM-02:30PM	8	03:00PM-04:30PM	1.5	04:30PM-06:00PM	1.5	06:00PM-09:00PM				
Friday	8	07:30AM-11:00AM-02:30PM	8	03:00PM-04:30PM	1.5	04:30PM-06:00PM	1.5	06:00PM-09:00PM				
Saturday					6	07:30AM-10:30AM-10:30AM-01:30PM						
Sunday												
Total	40		40		12		12		0			

Polytechnic University of the Philippines
Sta. Mesa, Manila
REPORT ON OFFICIAL TIME
First Semester SY 2018-19

NAME : MAHAGUAY, ROLITO LACEDA
COLLEGE : COLLEGE OF ENGINEERING
DESIGNATION : CHIEF, ACADEMIC ASSESSOR
OFFICE : NTSP AND ETEAP



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Teaching Assignment
2nd Semester 2017-2018



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

April, 1989

Polytechnic University of the Philippines
Sta. Mesa, Manila

FACULTY ASSIGNMENT
Second Semester, SY 2017-18

EMP NO	FA0180MN2008	COLLEGE	ENGINEERING
EMP NAME	ADO, REMEDIOS G	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

DIRECTOR

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3473	Computer Technopreneurship	1.5	BSCOE 5-4	C	9AM-10:30AM	2	T	CEA314	11/20/2017
COEN 3253	Design Project 1	1.5	BSCOE 4-3	C	9AM-10:30AM	2	F	FIELD	11/20/2017

Total REGULAR LOAD 3

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
EN 3291	Computer Seminar and Field Trips	3	BSCOE 5-1	C	7:30AM-9AM	1	MW	FIELD	11/20/2017
COEN 3473	Computer Technopreneurship	1.5	BSCOE 5-4	C	7:30AM-9AM	1	T	CEA314	11/20/2017
EN 3253	Design Project 1	1.5	BSCOE 4-3	C	7:30AM-9AM	1	F	FIELD	11/20/2017
MIT 621	Computer Information Networks	3	MSIT 1-1	GS	11AM-2PM	345	S	ICTO	11/25/2017

Total PART-TIME 9

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR		1.50			1.50		
PART-TIME	1.50	1.50	1.50		1.50	3	
TOTAL	1.5	3	1.5		3	3	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPAA FORM NO. 3
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
Second Semester, School Year 2017-18

EMP NO. : FA0180MN2008	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : ADO, REMEDIOS G	DEPT CODE :
EMP STATUS : Permanent	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFVTY	NEW AC*
		C	P	MSE 600	MSE600	07:30AM-10:30AM	S	GS	11.25.2017 up to 01.15.2018	
		A	TS	RH 632	MSCM-LOC 1-2	05:30PM-08:30PM	SUN	OUMN3B	11.26.2017 up to 04.08.2018	
		A	P	MSE 600	MSE600	07:30AM-10:30AM	S	GS	11.25.2017 up to 03.27.2018	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
 ** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
 ORIGINAL LOAD NEW LOAD

Regular Load	3	hrs.		Regular Load	3	hrs.
Part-time Load	6	hrs.		Part-time Load	6	hrs.
Tempt. Substi. Load	-	hrs.		Tempt. Substi. Load	-	hrs.
PUP-GS/OU	6	hrs.	-3+6	PUP-GS/OU	9	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
TOTAL	9	hrs.		TOTAL	18	hrs.

Recommending Approval :

GUILLERMO O BERNABE
 Dean/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Polytechnic University of the Philippines
 Sta. Mesa, Manila

REPORT ON OFFICIAL TIME
 Second Semester SY 2017-18

NAME : ADO, REMEDIOS G
 DEPARTMENT : COLLEGE OF ENGINEERING
 POSITION : DIRECTOR
 PROGRAM : NON-TRADITIONAL STUDY PROGRAM/EXPANDED TERTIARY EDUCATION EQUIVALENCY ACCREDITATION PROGRAM

	REGULAR TIME			PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	Administrative Time	Teaching Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.
	09:00AM-12:00PM; 12:30PM-05:30PM		8	07:30AM-09:00AM	1.5			06:00PM-09:00PM	3
	10:30AM-12:30PM; 01:00PM-05:00PM	09:00AM-10:30AM	7.5	07:30AM-09:00AM	1.5			05:30PM-08:30PM	3
Monday	09:00AM-12:00PM; 12:30PM-05:30PM		8	07:30AM-09:00AM	1.5			06:00PM-09:00PM	3
	07:30AM-12:00PM; 12:30PM-05:00PM		9					05:30PM-08:30PM	3
	10:30AM-12:30PM; 01:00PM-05:00PM	09:00AM-10:30AM	7.5	07:30AM-09:00AM	1.5			05:30PM-08:30PM	3
				11:00AM-02:00PM	3				
			40		9		0		15

November 17, 2017
 Date

[Signature]
 Signature of Faculty

ENCR. *[Signature]* CANSINO
 Immediate Supervisor (Signature over printed name)



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

FORM 1, 1202

Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 Second Semester, SY 2017-18

EMP NO	FA0326MN2008	COLLEGE	ENGINEERING
EMP NAME	CANSINO, JULIUS S	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

CHAIRPERSON

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3134	Logic Circuits and Switching Theory	3	BSCOE 3-1	C	10:30AM-12PM	3	MTH	CEA312	11/20/2017
COEN 3134	Logic Circuits and Switching Theory	3	BSCOE 3-2	C	9AM-10:30AM	2	MTH	CEA312	11/20/2017

Total REGULAR LOAD 6

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3134	Logic Circuits and Switching Theory	3	BSCOE 3-1	C	12PM-1:30PM	4	MTH	CEA312	11/20/2017
COEN 3134	Logic Circuits and Switching Theory	3	BSCOE 3-2	C	7:30AM-9AM	1	MTH	CEA312	11/20/2017
COEN 3291	Computer Seminar and Field Trips	3	BSCOE 5-4	C	10:30AM-1:30PM	34	S	FIELD	11/20/2017
COE 623	MODELING CONCURRENT SYSTEM	3	1COE623	GS	2:30PM-5:30PM	567	S	GS	11/20/2017

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR	3			3			
PART-TIME	3			3		6	
TOTAL	6			6		6	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							



**POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT**

Polytechnic University of the Philippines
Sta. Mesa, Manila

REPORT ON OFFICIAL TIME
Second Semester SY 2017-18

NAME : CANSINO, JULIUS S
 COLLEGE : COLLEGE OF ENGINEERING
 POSITION : CHAIRPERSON
 DEPARTMENT : DEPARTMENT OF COMPUTER ENGINEERING

	REGULAR TIME			PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	Administrative Time	Teaching Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.
	02:00PM-06:00PM	09:00AM-10:30AM;10:30AM-12:00PM	7	12:00PM-01:30PM;07:30AM-09:00AM	3			06:00PM-09:00PM	3
	07:30AM-12:00PM;01:00PM-05:00PM		8.5					05:30PM-08:30PM	3
ay	07:30AM-12:00PM;12:30PM-05:00PM		9					05:30PM-08:30PM	3
	02:00PM-06:00PM	09:00AM-10:30AM;10:30AM-12:00PM	7	12:00PM-01:30PM;07:30AM-09:00AM	3			06:00PM-09:00PM	3
	07:30AM-12:00PM;01:00PM-05:00PM		8.5					05:30PM-08:30PM	3
				10:30AM-01:30PM;02:30PM-05:30PM	6				
			40		12		0		15

November 17, 2017
Date

ENGR. JULIUS S. CANSINO
Signature of Faculty

[Signature]
Immediate Supervisor (Signature over printed name)





POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

VPAA FORM NO. 3
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
Second Semester, School Year 2017-18

EMP NO. : FA0326MN2008	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : CANSINO, JULIUS S	DEPT CODE :
EMP STATUS : Permanent	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFTVTY	NEW AC*
		A	TS	COEN 3253	BSCOE 4-2	07:30AM-10:30AM	S	FIELD	11.20.2017 up to 04.07.2018	
		A	TS	ELEN 3343	BSEE 3-2	06:00PM-09:00PM	S	CEA108	11.20.2017 up to 04.07.2018	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
 ** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
 ORIGINAL LOAD NEW LOAD

Regular Load	6	hrs.		Regular Load	6	hrs.
Part-time Load	9	hrs.		Part-time Load	9	hrs.
Tempt. Substi. Load	-	hrs.	+6	Tempt. Substi. Load	6	hrs.
PUP-GS/OU	3	hrs.		PUP-GS/OU	3	hrs.
Tutorial	3	hrs.		Tutorial	3	hrs.
TOTAL	18	hrs.		TOTAL	27	hrs.

Recommending Approval :

GUILLERMO O BERNABÉ
 Dean/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Sta. Mesa, Manila
 FACULTY ASSIGNMENT
 Second Semester, SY 2017-18

MP NO	FA0033MN2017	COLLEGE	ENGINEERING
MP NAME	DE LA CRUZ, ARVIN R	DEPT CODE	
MP STATUS	Part-time	DEPARTMENT	COMPUTER ENGINEERING

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTIVTY.

ART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTIVTY.
SCOE-ELEC4	BSCOE ELECTIVE 4	3	BSCOE 5-4	C	3PM-6PM	67	F	CEA311	11/20/2017
SCOE-ELEC4	BSCOE ELECTIVE 4	3	BSCOE 5-2	C	11AM-2PM	345	W	CEA313	11/20/2017
SCOE-ELEC4	BSCOE ELECTIVE 4	3	BSCOE 5-1	C	3PM-6PM	67	W	CEA314	11/20/2017
SCOE-ELEC4	BSCOE ELECTIVE 4	3	BSCOE 5-3	C	3PM-6PM	67	M	CEA312	11/20/2017

total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR							
ART-TIME	3		6		3		
TOTAL	3		6		3		

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

PAA FORM NO. 3
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
Second Semester, School Year 2017-18

EMP NO. : FA0033MN2017	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : DE LA CRUZ, ARVIN R	DEPT CODE :
EMP STATUS : Part-time	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFTVTY	NEW AC*
		A	TS	COEN 3463	BSCOE 5-1	09:00AM-12:00PM/12:00PM-02:00PM	M	CEA314	11.27.2017 up to 04.07.2018	
		A	TS	COEN 3463	BSCOE 5-5	09:00AM-12:00PM/12:00PM-02:00PM	F	CEA314	11.20.2017 up to 04.07.2018	
		A	TS	ELEN 3343	BSEE 3-2	06:00PM-08:00PM	M	CEA108	11.20.2017 up to 04.07.2018	
		A	TS	BSCOE-ELEC4	BSCOE 5-5	06:00PM-09:00PM	W	CEA311	11.20.2017 up to 04.07.2018	
		A	TS	COSC 3133	BSCS 3-1N	08:00AM-11:00AM	W	FIELD	11.20.2017 up to 04.07.2018	
		A	TS	COSC 3133	BSCS 3-2	06:00PM-09:00PM	F	FIELD	11.20.2017 up to 04.07.2018	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
 ** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
 ORIGINAL LOAD NEW LOAD

Regular Load	-	hrs.		Regular Load	0	hrs.
Part-time Load	12	hrs.		Part-time Load	12	hrs.
Tempt. Substi. Load	-	hrs.	+21	Tempt. Substi. Load	21	hrs.
PUP-GS/OU	-	hrs.		PUP-GS/OU	-	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
TOTAL	12	hrs.		TOTAL	33	hrs.

Recommending Approval :

GUILLERMO O BERNABE
 Dean/Chairperson

Approval :

DR. EMANUEL O DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

FORM NO. 3
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT

2nd Semester, School Year 2017-18

EMP NO. : FA0033MN2017	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : DE LA CRUZ, ARVIN R	DEPT CODE :
EMP STATUS : Part-time	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFTVTY	NEW AC*
		A	T	COEN 3204	1TCOEN3204	03:00PM-06:00PM/06:00PM-09:00PM	TH	CEA302	11.20.2017 up to 04.07.2018	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
 ** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
ORIGINAL LOAD NEW LOAD

Regular Load	-	hrs.		Regular Load	0	hrs.
Part-time Load	12	hrs.		Part-time Load	12	hrs.
Tempt. Substi. Load	21	hrs.		Tempt. Substi. Load	21	hrs.
PUP-GS/OU	-	hrs.		PUP-GS/OU	-	hrs.
Tutorial	-	hrs.	+6	Tutorial	6	hrs.
TOTAL	33	hrs.		TOTAL	39	hrs.

Recommending Approval :

GUILLELMO O BERNABE
 Dean/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Form 1202

Polytechnic University of the Philippines
Sta. Mesa, Manila

FACULTY ASSIGNMENT
Second Semester, SY 2017-18

EMP NO	FA0327MN2008	COLLEGE	ENGINEERING
EMP NAME	FERNANDO, RONALD D	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

CAMPUS DIRECTOR

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFVTY.
COEN 3094	Circuits 2	3	BSCOE 3-1	C	10:30AM-12PM	3	TF	CEA302	11/20/2017
COEN 3094	Circuits 2	3	BSCOE 3-2	C	9AM-10:30AM	2	TF	CEA302	11/20/2017

Total REGULAR LOAD 6

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFVTY.
COEN 3094	Circuits 2	6	BSCOE 3-4	C	7:30AM-10:30AM/10:30AM-1:30PM	234	S	CEA302	11/20/2017
COEN 3094	Circuits 2	3	BSCOE 3-1	C	12PM-1:30PM	4	TF	CEA302	11/20/2017
COEN 3094	Circuits 2	3	BSCOE 3-2	C	7:30AM-9AM	1	TF	CEA302	11/20/2017

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR		3			3		
PART-TIME		3			3	6	
TOTAL		6			6	6	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Teaching Assignment
1st Semester 2017-2018



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

FACULTY ASSIGNMENT
 First Semester, SY 2017-18

EMP NO	FA0180MN2008	COLLEGE	ENGINEERING
EMP NAME	ADO, REMEDIOS G	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

DIRECTOR

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFVTY.
COEN 3174	Advanced Logic Circuits Design	3	BSCOE 4-5	C	9AM-10:30AM	2	TF	CEA313	06/19/2017

Total REGULAR LOAD 3

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFVTY.
MIT 621	Computer Information Networks	3	MSIT 1-1	GS	11AM-2PM	345	S	ICTO	07/01/2017
COEN 3174	Advanced Logic Circuits Design	3	BSCOE 4-5	C	7:30AM-9AM	1	TF	CEA313	06/19/2017
COEN 3273	Design Project 2	3	BSCOE 5-1	C	12PM-1:30PM	4	MT	FIELD	06/19/2017

Total PART-TIME 9

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR		1.50			1.50		
PART-TIME	1.50	3			1.50	3	
TOTAL	1.5	4.5			3	3	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

DR. EMANUEL C. DE GUZMAN
 President



**POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT**

Polytechnic University of the Philippines
Sta. Mesa, Manila

REPORT ON OFFICIAL TIME
First Semester SY 2017-18

NAME : ADO, REMEDIOS G
COLLEGE : COLLEGE OF ENGINEERING
DESIGNATION : DIRECTOR
OFFICE : NON-TRADITIONAL STUDY PROGRAM/EXPANDED TERTIARY EDUCATION EQUIVALENCY ACCREDITATION PROGRAM

DAYS	REGULAR TIME			PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	Administrative Time	Teaching Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.
Monday	07:30AM-12:00PM;02:00PM-05:00PM		7.5	12:00PM-01:30PM	1.5			05:30PM-08:30PM	3
Tuesday	10:30AM-12:00PM;02:00PM-05:30PM	09:00AM-10:30AM	6.5	07:30AM-09:00AM;12:00PM-01:30PM	3			06:00PM-09:00PM	3
Wednesday	07:30AM-12:00PM;12:30PM-05:00PM		9					05:30PM-08:30PM	3
Thursday	07:30AM-12:00PM;12:30PM-05:00PM		9					05:30PM-08:30PM	3
Friday	10:30AM-01:30PM;02:00PM-05:30PM	09:00AM-10:30AM	8	07:30AM-09:00AM	1.5			06:00PM-09:00PM	3
Saturday				11:00AM-02:00PM	3				
Sunday									
Total			40		9				15

June 07, 2017

Date

Signature of Faculty

ENGR. JACINTO S. CASINO
Immediate Supervisor (signature over printed name)



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPAA Form No. 1
 April, 1989

Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 First Semester, SY 2017-18

EMP NO	FA0326MN2008	COLLEGE	ENGINEERING
EMP NAME	CANSINO, JULIUS S	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

CHAIRPERSON

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3394	Microprocessor Systems	3	BSCOE 4-2	C	9AM-10:30AM	2	TF	CEA312	06/19/2017
COEN 3394	Microprocessor Systems	3	BSCOE 4-5	C	10:30AM-12PM	3	TF	CEA312	06/19/2017

Total REGULAR LOAD 6

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3394	Microprocessor Systems	3	BSCOE 4-2	C	7:30AM-9AM	1	TF	CEA312	06/19/2017
COEN 3394	Microprocessor Systems	3	BSCOE 4-5	C	12PM-1:30PM	4	TF	CEA312	06/19/2017
COEN 4153	Methods of Engineering Research	3	BSCOE 4-4	C	10:30AM-1:30PM	34	S	CEA312	06/19/2017
COEN 4153	Methods of Engineering Research	3	BSCOE 4-3	C	2PM-5PM	567	S	CEA312	06/19/2017

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR		3			3		
PART-TIME		3			3	6	
TOTAL		6			6	6	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPAA FORM NO. 3
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
First Semester, School Year 2017-18

EMP NO. : FA0326MN2008	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : CANSINO, JULIUS S	DEPT CODE :
EMP STATUS : Permanent	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFVTY	NEW AC*
		A	TS	COEN 3273	BSCOE 5-4	07:30AM-10:00AM/05:00PM-06:00PM	S	FIELD	06.19.2017 up to 10.24.2017	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
 ** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
 ORIGINAL LOAD NEW LOAD

Regular Load	6	hrs.		Regular Load	6	hrs.
Part-time Load	12	hrs.		Part-time Load	12	hrs.
Tempt. Substi. Load	-	hrs.	+4	Tempt. Substi. Load	4	hrs.
PUP-GS/OU	-	hrs.		PUP-GS/OU	-	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
TOTAL	18	hrs.		TOTAL	22	hrs.

Recommending Approval :

GUILLERMO O BERNABE
 Dean/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN
 President



**POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT**

Polytechnic University of the Philippines
Sta. Mesa, Manila

REPORT ON OFFICIAL TIME
First Semester SY 2017-18

NAME : CANSINO, JULIUS S
COLLEGE : COLLEGE OF ENGINEERING
DESIGNATION : CHAIRPERSON
OFFICE : DEPARTMENT OF COMPUTER ENGINEERING

DAYS	REGULAR TIME			PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	Administrative Time	Teaching Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.
Monday	07:30AM-12:30PM;01:00PM-05:00PM		9					05:30PM-08:30PM	3
Tuesday	02:00PM-06:00PM	09:00AM-10:30AM;10:30AM-12:00PM	7	07:30AM-09:00AM;12:00PM-01:30PM	3			06:00PM-09:00PM	3
Wednesday	08:00AM-12:00PM;01:00PM-05:00PM		8					05:30PM-08:30PM	3
Thursday	07:30AM-12:30PM;01:00PM-05:00PM		9					05:30PM-08:30PM	3
Friday	02:00PM-06:00PM	09:00AM-10:30AM;10:30AM-12:00PM	7	07:30AM-09:00AM;12:00PM-01:30PM	3			06:00PM-09:00PM	3
Saturday				10:30AM-01:30PM;02:00PM-05:00PM	6				
Sunday									
Total			40		12				15

June 07, 2017
Date

ENGR. JULIUS S. CANSINO
Signature of Faculty

[Signature]
Immediate Supervisor (Signature over printed name)